



DIPARTIMENTO DI SCIENZE ECONOMICHE

**Call for applications for 2 merit-based study grants for students enrolled in the first year of the international Second cycle degree programmes of the School of Economics and Management A.Y. 2018/2019 – Bologna, Forlì and Rimini Campus.**

**(D.D Rep 100/2019 Prot. 601 del 30 maggio 2019)**

**DEADLINE: 18th june 2019 h: 12 pm**

**ART. 1 – Number and amount of the study grants**

The School of Economics and Management offers 2 study grants for the students enrolled in the first year of its Second cycle degree programmes – A.Y. 2018/2019 – Alma Mater Studiorum – University of Bologna – Bologna, Forlì and Rimini campus.

The grants are funded by the Italian Association of Insurance and Reinsurance Brokers (Associazione Italiana Brokers di Assicurazioni e Riassicurazioni – AIBA) and provided by the Department of Economics.

The gross amount of each grant is **€ 2.304,15**, including all charges for the beneficiary's account. For each grant, the cost for the association is € 2.500 (including the Italian Regional Tax on Production, IRAP, of 8,5%).

The benefits are intended for the students enrolled in the first year (A.Y. 2018/2019) of the following Second Cycle Degree courses:

**BOLOGNA Campus**

1. Law and Economics, Curriculum Law and Economics of Insurance and Finance (LEIF)
2. Economics (LMEC)
3. Economics and Economic Policy, Curriculum Health Economics and Management (HEM)
4. Business Administration, Curriculum International Management (CLAMDA IM)
5. Innovation and Organization of Culture and the Arts (GIOCA)

**FORLÌ Campus**

1. Economics and Management, Curriculum Business and Administration
2. Economics and Management, Curriculum Food System Management (FSM)

**RIMINI Campus**

1. Business Administration and Management, Curriculum Service Management (SEM)
2. Resource Economics and Sustainable Development (RESO)
3. Tourism Economics and Management (TEAM)

Grants not awarded this year will be available for the same purpose and for the same degree programs in the next academic year.

In case of winners' non-acceptance and/or withdrawal, the grants will be assigned to the next suitable candidates following the established ranking.



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### ART. 2 – Admission requirements

In order to participate to this call, **all the following requirements** must be met:

- Students must be enrolled in the first year (A.Y. 2018/2019) of one of the above-mentioned courses;
- The activities (exams and other activities) of the first semester, as set in the Study Plan, must be passed and registered for a total amount of **at least 24 credits**. They must have been registered by February 20<sup>th</sup>, 2019;
- Students must have obtained an average GPA of at least 26/30 for those activities (the average GPA is weighted with the correspondent number of credits).

- In case of transfer from another Degree Programme or from another University, the attained credits are valid only if accepted by the current international course.
- In case of enrolment either following a withdrawal from another program or a loss of the student status, or to obtain a new degree, the credits from the previous study career are not valid for this call.
- Neither credits from previous single learning activities nor credits from additional learning requirements (OFA) are valid.
- The credits and exams attained abroad, also during an exchange programme, are considered as valid only if taken by February 20<sup>th</sup>, 2019 and regularly registered by that time.

- The University of Bologna must not have charged disciplinary measures against the student.

### - RT. 3 – Application procedure

In order to apply, the candidates must include in their application form all the following documents, **under penalty of exclusion**:

- 1) Application paper filled in according to the attached form (Attachment n.1), in which candidates will indicate, under their own responsibility:
  - surname and name, date and place of birth, nationality and residence, fiscal code;
  - name of the enrolled course in the A.Y. 2018/2019;
  - activities set in the Study Plan for the first semester of the first year of the course and related credits;
  - whether the candidate has won an Erasmus/Overseas grant for the A.Y. 2019/2020;
  - not been charged with any disciplinary measure.
- 2) Self-certification “Dichiarazione sostitutiva di certificazione resa ai sensi dell’art. 46 del DPR 445/2000” (available on Studenti Online) concerning all the exams and other activities attained in the first semester, with their related grades.
- 3) Copy of a valid ID document.
- 4) Motivational letter (no more than two pages) in which the student explains the reasons why s/he chose her/his international course.

The application should be addressed to the Administrative Office Desk of the Department of Economics of the University of Bologna – Piazza Scaravilli 2 – 40126 Bologna.



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It can either:

- a) **be handed** to the above-mentioned address in the following office hours: Monday, Tuesday, Wednesday, Thursday from 9.00 to 12.00 am. The date on the officer's receipt shall be used;
- b) **be sent via fax** to the number +39 051 2086278. The date of receipt will be used;
- c) **be sent via certified e-mail (PEC)** to [dse.dipartimento@pec.unibo.it](mailto:dse.dipartimento@pec.unibo.it). The PEC ensures the confirmation of delivery and reception date of messages as issued by the service provider, pursuant to art.6 DPR 68/2005. The date of receipt by the University will be used;
- d) **be sent via recorded-delivery letter with advice of receipt** to the above-mentioned address as long as received by the deadline of this call: the date on the advice of receipt signed by the University officer will be used. In this case, the reference to this call must be specified on the envelope using the phrase "Contiene domanda rif.....";

Applications **will not be taken into consideration** if sent or delivered:

- in ways other than the ones outlined;
- after the above-mentioned date and time.

The Department of Economics of the University of Bologna will not be responsible for possible losses or delays due to postal inconveniences, acts of third parties, unforeseeable circumstances, force majeure or other causes not attributable to the Department itself.

### **ART. 4 – Assignment criteria and ranking**

The Selection Committee appointed by the Department of Economics will examine the applications.

The grants will be awarded according to the merit-based ranking following the descending order of points. Each score is obtained by the sum of:

1. the GPA of the first semester;
2. 2 points for Erasmus/Overseas grant holders;
3. from 0 to 5 points for the motivational letter.

To calculate the actual GPA, the exams regularly registered and detectable on the University of Bologna career control systems are used.

For equal points, preference will be given to the younger candidate.

The ranking established by the Committee will be formally approved by the Head of the Department of Economics and it will be published within 15 days from the deadline in the same ways used for the call.

### **ART. 5 – Acceptance**

**Winners will be notified of the awarding only by email to the address given in the application.**



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The assignees must send their declarations of acceptance to the Administrative Office Desk no later than 3 days from the award notification sending date, under penalty of loss of the study grant.

### **ART.6 - Incompatibility**

This grant can be combined with other financial benefits, either already assigned or that will be assigned to the student, unless the incompatibility is explicitly stated in other calls.

The student has to verify the possible incompatibility and, if the requirements are met, s/he will choose between the conflicting benefits.

### **ART.7 – Information notice concerning data processing (art.13 EU Reg. 2016/679)**

Personal data collected will be processed and treated according to the EU Regulation 2016/679 (General Data Protection Regulation) and to D.Lgs. 196/2003, s.m.i. (Codice in materia di protezione dei dati personali). The data controllers are the Alma Mater Studiorum – University of Bologna (head office in via Zamboni n. 33, 40126 - Bologna, Italia; e-mail: [privacy@unibo.it](mailto:privacy@unibo.it); PEC: [scriviunibo@pec.unibo.it](mailto:scriviunibo@pec.unibo.it)) and the Responsabile per la Protezione dei Dati presso l'Alma Mater Studiorum – University of Bologna (RPD/DPO) (head office in via Zamboni n. 33, 40126 - Bologna, Italia; e-mail: [dpo@unibo.it](mailto:dpo@unibo.it); PEC: [scriviunibo@pec.unibo.it](mailto:scriviunibo@pec.unibo.it))

The Head of Department  
Prof. Giorgio Bellettini  
*digitally signed*